


Ed Data Portal Guide

Welcome to the Ed Data Portal, where you can explore the data elements your school district collects and reports about STUDENTS. Follow the directions below to get started!

1. Select a state from the “Choose a State” list.
2. Select a district from the “Choose a District” list.
3. View the data elements that are collected about students for the chosen district.
 - Search alphabetically by selecting a letter on the alphabet bar.
 - Search a specific element by typing in the search bar.
4. Choose data elements in the list by selecting options from the drop-down menus.
 - “What is the Requirement for This Element to be Collected Locally?”
 - “Is This Element Personally Identifiable?”
 - “Is This Element Reported to the State?”
5. Click on an element name to view details about that element.
 - Element Definition
 - Collections on which the element is obtained
 - Applications and other repositories where the element is used
 - Reports and other outputs where the element is used
6. Choose from the Detailed List menu to view:
 - [Applications](#) by [Vendor](#)
 - [Applications](#) Alphabetic
 - District [Collections](#)
 - District [Reports](#)
7. Click on the “Export to Excel” button to view the Data Elements or any Detailed List in an Excel spreadsheet.
8. Visit www.EdDataPortal.info on any smartphone or tablet!
 - Follow the directions above to navigate.
 - Select the 3-bar menu to view the Detailed Lists options. 

Application: A computer software program, typically online, that the district uses to provide learning activities or lessons to the students.

Collection: The process a district uses to gather data about the students.

Report: The process a district uses to provide data about the students.

Vendor: A company or agency that develops and provides the application